

Minutes

Pinellas County
Local Mitigation Strategy Work Group Meeting
Thursday, October 15, 2015 1:30 P.M.
Tampa Bay Regional Planning Council Office
4000 Gateway Centre Blvd, Pinellas Park

1. Welcome and Introductions

Chairperson Renea Vincent welcomed attendees and attendees introduced themselves.

2. Review/Approval of Minutes, July 16, 2015:

Mr. Gregory Becker, Pinellas County Emergency Management made the motion to accept the minutes from the last meeting, July 16, 2015. Mr. Danny Taylor, Indian Rocks Beach seconded the motion. Motion passed unanimously.

3. Appendix 9 and 10, Annual Updates/Adoption Schedule

Chairperson Vincent stated that she had received the strike-thru underline Appendix 9 & 10 updates from nearly half the jurisdictions. She informed the attendees that a compiled document had been sent to everyone that hopefully reflected everyone's updates accurately and requested that they speak to her or email her if there were any comments. She also stated that she didn't have all of the updates for Pinellas County yet and that Rahim Harji is in the process of completing the updates dealing with stormwater projects and associated items. She informed the group that the October 1, 2015 deadline had been extended to October 30, 2015 for additional updates which also included new projects. She then turned the meeting over to Vice-chair, Bob Bray to explain the scoring sheets.

Mr. Bray explained that the scoring sheet has a column which asks for a score to be entered from 1-5, and once that score is entered it will accurately calculate an associated point in the point column. The spreadsheet has been set up to automatically tabulate the scores so no mathematics is required. Mr. Bray further stated that it was important to be as detailed as possible in the description section as it will help to support the score. All of the new projects that come in must be reviewed by the subcommittee and a detailed project description will minimize questions.

Mrs. Vincent added that if the jurisdiction's projects are not listed, the jurisdiction would not be eligible to apply for funding for the unlisted projects. Mr. Bray added that the scores are ranked across the county. There is a grand total that the funding comes out of. One of the determining factors along with being listed in the LMS document is where the jurisdiction's score falls in the LMS document. If there is a tie or a shortage of funding, a better score is going to get the extra points. Mrs. Vincent stated that she had sent out several emails regarding the score sheets and hopes that everyone can get any additional projects in by the October 30th deadline, as it will give the subcommittee time for adequate review.

Mrs. Vincent informed the group that the subcommittee included Bob Bray, Noah Taylor, and her. The same individuals functioned as the subcommittee last year and were unopposed by the group to function in the same capacity this year as well. She explained that the subcommittee, basically review, check the scoring and do an apples to apples comparison to make sure that everyone is scoring similarly. Sometimes there are some interpretation questions as to what something really means when the spreadsheet is filled out. A tentative date of November 19th at 2:00 pm has been set for the subcommittee to meet and review the projects. This time frame would give the subcommittee enough time to have the review process completed for the January meeting and have the board bless the new projects as well as the Appendix 9 & 10 changes.

A question was posed as to whether or not the scoring was supposed to be done countywide opposed to by individual city. It was the understanding of one of the attendees that it had been previously done this way so that if and when there was a tie or a need to use that list at the state

level, that they would be able to see the overall list opposed to having to look through 25 municipalities. Mrs. Vincent deferred to Mr. Brady Smith for a response. She asked Mr. Smith if the LMS had changed since the last time. Mr. Smith stated that he couldn't remember off the top of his head but stated that this was the way that Betty_____ had entered the information as it was the easiest way to do it. Mrs. Vincent stated that she would touch base with Michael Wallick to find out. She added that it is much easier to do strike-through underline in a WORD document than making changes in an EXCEL spreadsheet. Several attendees were in agreement. She further added that it was done this way and reordered as a part of the LMS update. She stated that it is not in the LMS Plan in numerical sequence but is in there by jurisdiction. She will check with Michael Wallick to find out the best way to do it.

There was some question as to exactly how long the projects need to stay on the list. For example, there are some projects listed dating back to 2001. An attendee made Mrs. Vincent aware that the narrative also needed to be updated. A comment was made that if the projects were kept on the list, it would be able to show what we have succeeded at because otherwise the successes would just get buried in records management files. Mrs. Vincent stated that she would send the list of questions/suggestions up to Michael Wallick for guidance.

Mrs. Vincent asked if a formal action of a vote was needed to approve Bob, Noah and she as the subcommittee. Yes, was the general response. She asked if anyone wanted to make a motion confirming Bob, Noah and she as the subcommittee. Gregory Becker, made the motion and Anthony Mastracchico seconded it. With none opposed, the motion carried. Mrs. Vincent stated that the subcommittee meeting was an open meeting and was scheduled for November 19, 2015 at 2:00 pm in Bob Bray's office.

4. LMS 2016 Meeting Schedule

Chairperson Vincent presented the proposed LMS 2016 Meeting Schedule, suggesting that the meeting remain a quarterly meeting on the third Thursday of the meeting month at 1:30 pm at the Tampa Bay Regional Planning Council. No objections were noted; whereupon, Mr. Bob Bray moved, seconded by Mr. Noah Taylor and carried unanimously, that the schedule be approved. The approved meeting dates are:

January 14, 2016; April 14, 2016; July 14, 2016; and October 13, 2016.

5. Other Business

Gulfport and Dunedin are the only two jurisdictions that have not yet submitted their Resolutions of Approval on the LMS. Mrs. Vincent stated that Dunedin's is done but has not yet been received and didn't know the status of Gulfport's. She then thanked everyone else who had submitted theirs.

All jurisdictions were encouraged to attend the January 14, 2016 meeting so that a vote can be taken to send the updates up to Tallahassee as well as to elect new officers.

Mr. Bray suggested that the cities consider starting the annual updates earlier opposed to waiting and having to rush to get them done.

Mrs. Vincent stated that the group had a very good presentation by Rahim back in July regarding the County's CRS cycle and how the County uses the LMS as well as some other resources that the cities can take advantage of. The presentation is posted on the County's LMS website. She told the attendees to feel free to reach out through her or directly to Rahim if/when they are going through CRS reviews, as there were a lot of things that the County was able to max out points on that the cities, with a few minor modifications and links should be able to take advantage of, especially for emergency management notifications. She then informed anyone that wasn't aware that the County went from a 7 to a 5.

Mr. Brady Smith, addressing Mr. Bray stated that Mr. Bray had mentioned that Climate Change and Sea Level Rise was something that had been identified in this last 2015 LMS update and continued that there was significant work currently going on in these areas. The Regional Planning Council had recently worked with a scientific advisory panel to develop a recommendation for sea level rise

scenario based projections and suggested that it might be a good presentation for the January meeting. Mrs. Vincent stated that she'd note that as a presentation for January.

Mr. Noah Taylor stated, regarding the points that the jurisdictions can get piggybacking off of the County's emergency management notifications, that if a jurisdiction gets close to a new class, a request can be made for a modification which can be done once a year. He found this out when he was submitting information for his city's yearly recertification, which is in the CRS manual. Additional items would need to be submitted but it would be things that were missing before doing the LMS. There is no need for a full blown audit to get a modification and it only takes about a week. It could be huge for your community if you would like to get an extra 5% on your CRS. He also stated that Danny Hinson was in the process of sending out a memo to all of the communities that can be used to request state materials which can get you so many points for outreach as long as you are displaying them in your community. He will send a template in which you fill in your community's information and then indicate where you plan to display the requested material.

7. Adjournment

There being no further business, Mrs. Vincent asked if there was a motion to adjourn. Mr. Bob Bray made the motion and Ms. Catherine Porter seconded the motion. The meeting adjourned at 1:55 pm. The next meeting is scheduled for Thursday, January 14, 2015 at 1:30 pm.

SAVE THE DATE
NEXT SCHEDULED QUARTERLY LOCAL MITIGATION STRATEGY MEETING:

January 14, 2016 at 1:30 p.m.

Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park